

FOR PARENTS WHO PICK UP/DROP OFF AT THE MAIN (**WEST**) ENTRANCE:

- Drop off or pick up **only** in the lane nearest the school. Use the left lane to travel out to the road.
- Students **MUST** enter or exit the vehicle on the passenger side. Students should **NEVER** get out of a car on the driver's side and cross traffic to get to the sidewalk.
- Please **pull forward** as far as possible. There is plenty of room if cars are not backed up at the beginning of the drop off/pick up lane.
- The drop off lane is not a parking lot. Parents and guardians **should NOT exit** their vehicles while in the lane. If you need to help your student gather materials or get in/out of the car on the driver's side, please **pull into the parking lot** and **ESCORT** your children across the crosswalk. At the end of the day, please walk across the crosswalk to meet your student and use the crosswalk **together**.
- **Do not drop off or pick up students in the parking lot.** If you choose not to use the drop off lane, please park your vehicle—**you must** walk your student(s) across the cross walk. Our students have been taught not to cross the crosswalk in the front of the school without a parent or guardian present.
- Please **drive slowly** and cautiously. Even the best-trained children make mistakes. When you have dropped students off, please make sure your students have stepped well away from the car before driving away.

FOR PARENTS WHO PICK UP/DROP OFF AT THE MAIN (**NORTH**) ENTRANCE:

- Drop off or pick up **only** in the lane nearest the school. Use the left lane to travel out to the road.
- Students **MUST** enter or exit the vehicle on the passenger side. Students should **NEVER** get in or out of a car on the driver's side and walk between cars to the sidewalk. Parents, guardians or others **should not exit** their vehicles along the red curbing.
- Please **PULL FORWARD** as far as possible. There is plenty of room if cars are not backed up at the beginning of the drop off/pick up lane. We encourage students to wait at the east end of the lane to minimize crowding where students are waiting for the bus.
- Please **drive slowly** and cautiously. Even the best-trained children make mistakes.
- Students must **wait** behind the yellow line until the vehicle has come to a full stop.
- When you have dropped students off, please make sure your students have stepped well away from the car before driving away.