

<b>Area</b>	<b>Be Respectful</b>	<b>Be Responsible</b>	<b>Be Safe</b>
<b>All Common Areas</b>	<ul style="list-style-type: none"> <li>Follow adult directions the first time given</li> <li>Use kind words and actions</li> <li>Clean up after self</li> <li>Always take off your hat in the building</li> </ul>	<ul style="list-style-type: none"> <li>Follow school rules</li> <li>Remind others to follow school rules.</li> <li>Take proper care of personal belongings and school equipment</li> </ul>	<ul style="list-style-type: none"> <li>Walk facing forward</li> <li>Keep hands, feet, and objects to self</li> <li>Get adult help for accidents and spills</li> <li>Use all equipment and materials appropriately</li> </ul>
<b>Cafeteria</b>	<ul style="list-style-type: none"> <li>Allow anyone to sit next to you</li> <li>Use quiet voices</li> <li>Be polite</li> <li>Always remove your hat</li> </ul>	<ul style="list-style-type: none"> <li>Clean up after yourself</li> <li>Get all utensils, milk, sauces, etc., when first going through the line</li> </ul>	<ul style="list-style-type: none"> <li>Keep all food to self</li> <li>Sit with feet on floor, pockets on bench, and facing table</li> <li>Exit using determined route</li> </ul>
<b>Playground/Recess</b>	<ul style="list-style-type: none"> <li>Play fairly</li> <li>Include others</li> <li>Follow directions the first time given</li> <li>Play on the blacktop, playground, and fields</li> </ul>	<ul style="list-style-type: none"> <li>Use hall/bathroom pass for leaving the area</li> <li>Return equipment to proper areas</li> <li>Follow playground and recess rules</li> </ul>	<ul style="list-style-type: none"> <li>Stay within boundaries</li> <li>Be aware of activities/games around you</li> <li>Use playground equipment as directed</li> </ul>
<b>Passing Areas, Halls</b>	<ul style="list-style-type: none"> <li>Hold the door open for the person behind you</li> <li>Use quiet voices in hallways</li> </ul>	<ul style="list-style-type: none"> <li>See "All Common Areas"</li> </ul>	<ul style="list-style-type: none"> <li>Walk facing forward</li> <li>See "All Common Areas"</li> </ul>
<b>Bathrooms</b>	<ul style="list-style-type: none"> <li>Give others privacy</li> <li>Use quiet voices</li> </ul>	<ul style="list-style-type: none"> <li>Flush toilet after use</li> <li>Return to classroom promptly</li> <li>Use bathroom pass</li> </ul>	<ul style="list-style-type: none"> <li>Keep water &amp; soap in sink</li> <li>Wash hands</li> <li>Put towels in garbage can</li> </ul>
<b>Arrival &amp; Dismissal Areas</b>	<ul style="list-style-type: none"> <li>See "All Common Areas."</li> <li>Use sidewalks and blacktop</li> </ul>	<ul style="list-style-type: none"> <li>Arrive on time</li> <li>Leave on time</li> <li>Lock up scooters and bikes in the bike rack</li> </ul>	<ul style="list-style-type: none"> <li>Walk when using sidewalks &amp; crosswalk</li> <li>Wait and walk in designated areas</li> <li>Walk your wheels</li> </ul>
<b>Media/Gym/Computer Lab</b>	<ul style="list-style-type: none"> <li>Use quiet voices</li> </ul>	<ul style="list-style-type: none"> <li>See "All Common Areas"</li> </ul>	<ul style="list-style-type: none"> <li>See "All Common Areas"</li> </ul>
<b>Special Events &amp; Assemblies</b>	<ul style="list-style-type: none"> <li>Use audience manners</li> <li>Sit on pockets</li> <li>Enter &amp; exit silently</li> </ul>	<ul style="list-style-type: none"> <li>See "All Common Areas"</li> </ul>	<ul style="list-style-type: none"> <li>Wait for arrival &amp; dismissal.</li> <li>See "All Common Areas"</li> </ul>
<b>Office</b>	<ul style="list-style-type: none"> <li>Wait your turn</li> <li>Use kind words &amp; actions</li> <li>Follow adult directions 1<sup>st</sup> time given</li> </ul>	<ul style="list-style-type: none"> <li>Get adult assistance</li> <li>Use phone and office passes</li> <li>Follow directions</li> </ul>	<ul style="list-style-type: none"> <li>Ask for help</li> </ul>
<b>Inside Recess</b>	<ul style="list-style-type: none"> <li>Use inside voices</li> <li>Keep hands, feet, &amp; objects to self</li> </ul>	<ul style="list-style-type: none"> <li>Take proper care of classroom materials</li> <li>See "All Common Areas"</li> </ul>	<ul style="list-style-type: none"> <li>Be seated in assigned areas</li> <li>See "All Common Areas"</li> </ul>

**Big 3 Matrix – Roadrunner Code of Conduct**